***For Visa Procedure 2020 ---*** For scientists who need an invitation letter.

*We are necessary in your detailed travel schedule for making an invitation letter to you.*

*For visa procedure, please fill out the* ***Table 1*** *&* ***Table 2.***

*Refer to the information of flights and accommodations in Japan in the* ***Table 1*** *&* ***Table 2****, and fill in the all blanks. Please return them to Symposium secretariat by E-mail as soon as possible.*

**E-mail: momsys@o-tower.co.jp**

|  |  |
| --- | --- |
|  | For Visa Procedure |

**<Table 1>** \*Personal information:

|  |  |  |  |
| --- | --- | --- | --- |
| Name: | | | |
| E-mail: | | | |
| Given Name | Middle Name | | Family Name |
| Address and Phone number: Please write the address to send the invitation letter to you. | | | |
| Affiliation:  Address and Phone number of Affiliation | | | |
| Date of birth: (date, month, year) | | Male, Female: | |

***[ Model ] of Itinerary***　　*Please enter your travel dates in detail.*

**Table 2**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Schedule | Contact Address | Hotel  (Address/ Phone No.) |
| Feb. | <Your Flight to Japan> Flight No., Time, Place> |  |  |
| Feb. | <Your Flight to Mombetsu> |  |  |
| Feb. 16  (Sun) | The35th International Symposium on the Okhotsk Sea & Sea Ice  <Mombetsu Citizens’ Public Hall> | Secretariat of the Symposium:  1-Kaiyokoen, Mombetsu, Hokkaido 094-0031 Japan  Phone: +81-1582-26-2810 |  |
| Feb. 17  (Mon) | The35th International Symposium on the Okhotsk Sea & Sea Ice  <Mombetsu Culture Center> |  |
| Feb. 18  (Tue) | The35th International Symposium on the Okhotsk Sea & Sea Ice  <Mombetsu Culture Center> |  |
| Feb. 19  (Wed) | The35th International Symposium on the Okhotsk Sea & Sea Ice  <Mombetsu Culture Center> |  |
| Feb. 20  (Thu) |  |  |
|  |  |
| Feb. / |  |  |  |
| Feb. / | <Your Flight to Go Home> Flight No., Time, Place> |  |  |