

# General Information for OSPOR

(August 2018)

## 1. Aims and Scope

Okhotsk Sea and Polar Oceans Research (OSPOR) is published by the Okhotsk Sea and Polar Oceans Research Association (OSPORA).

Since 1986 the Okhotsk Sea and Cold Ocean Research Association (OSCORA) has held the International Symposium at Mombetsu, Hokkaido, in Japan every February and has released its proceedings over 30 years. In 2017 OSCORA changed to OSPORA, because the Symposium scope was broadened ~~to~~ include ~~to~~ the polar oceans (the Arctic and Antarctic Oceans), the Arctic passages, global warming, and environmental change in Polar Regions.

OSPORA started a reviewed papers system from the 2017 Symposium. The papers are refereed by multiple reviewers, published in the proceedings of the Symposium with a title of "Article", and opened on the OSPOR web site.

## 2. Subjects covered by OSPOR

- 1) Environment of Okhotsk Sea
- 2) Meteorology and oceanography in polar regions
- 3) Cold region engineering
- 4) Arctic sea routes
- 5) Global warming and environment change
- 6) Remote sensing
- 7) Snow, ice and human life
- 8) Other topics about Okhotsk Sea and Polar Oceans

## 3. Editorial Policy of OSPOR

We intend to publish article papers, which should contain original scientific results and relevant subjects about Okhotsk Sea and Polar Oceans, not submitted for publication elsewhere.

## 4. Editorial Board

Period: August 2018 - August 2020

Editor-in-Chief : Hiromitsu Kitagawa (Ocean Policy Research Foundation)

Editors : Hajo Eicken (University of Alaska Fairbanks, USA)

Hiroyuki Enomoto (National Research Institute of Polar Researches, Japan)

Yutaka Michida (University of Tokyo, Japan)

Humio Mitsudera (Hokkaido University, Japan)

Koji Shimada (Tokyo University of Marine Science and Technology, Japan)

Shuhei Takahashi (Okhotsk Sea Ice Museum of Hokkaido, Japan)

Hajime Yamaguchi (University of Tokyo, Japan)

## 5. OSPOR website

Temporal website: <http://www.o-tower.co.jp/okhsympo/top-index.html>

E-mail: [momsys@o-tower.co.jp](mailto:momsys@o-tower.co.jp)

# Submission Information for OSPOR

## Reviewing processes of OSPOR

- 1) When manuscripts have been received by the Editor-in-Chief, an acknowledgement of receipt will be sent to the author(s) by e-mail. The Editor-in-Chief chooses an editor to handle the manuscript review.
- 2) The submitted manuscript will be subjected to screening review for its scope, novelty, completeness, English level, and conformation to the OSPOR policy. A manuscript not passing the screening review will immediately be returned to the authors.
- 3) The editor in charge will select expert reviewers to evaluate the manuscript.
- 4) As to results of review, if the editor decides that the paper needs revision by the author(s), the manuscript will be returned to the author(s) for revision.
- 5) Manuscripts returned to author(s) for revision should be resubmitted promptly. If the revision cannot be finished within a month, the manuscript will be regarded as having been withdrawn.
- 6) The Editor-in-Chief will finally decide whether to accept the manuscript for publication.

## Paper Submission

### Submission Guideline

All manuscripts should be submitted in digital format (PDF or WORD) with the OSPOR submission sheets (PDF or WORD, offered from OSPOR) by email to the OSPOR Editorial Board

### OSPOR Editorial Board

Polar Oceans Research Association (OSPORA)

Address: Kaiyo Koryukan, 1 Kaiyo Koen, Mombetsu, Hokkaido 094-0031 Japan

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### Publication Charge

Authors of their institutions are requested to pay the publication charge according to the following rate when paper is accepted.

5,000 Yen / (paper)

### Copyright

Copyright for an article submitted to OSPOR is transferred to OSPORA when the article is published in OSPOR in any form.

### Preparation of manuscripts

The manuscript should be formatted in the form of OSPOR template offered from the OSPORA office, which satisfies the following requirements. The maximum page in printing style is 6 pages.

- 1) Text
  - a) The manuscript should be in the international size A4 in camera-ready style according to the form of OSPOR template.
  - b) The first page should include: the title, the author(s) name(s) and their affiliations. If possible, a Japanese translation of the title and the name(s) of the author(s) should be provided in the end of manuscript. If they are not, the translation will be undertaken by the OSPOR editorial board.
  - c) An abstract not exceeding 250 words must be provided.
  - d) Up to five keywords that describe the content for indexing purposes must be provided.

## 2) References

- a) A list of cited references should be arranged alphabetically. Journal abbreviations are better to use, but when the abbreviation is not known, the full title of the journal should be used in the list.

In the case of many authors, the author name can be written in short as below.

Kawamura, K., F. Parrenin and 16 others (2007): Northern hemisphere forcing of climatic cycles in Antarctica over the past 360,000 years. *Nature*, **448**, 912-916.

- b) References in the text will include the name(s) of the author(s), followed by the year of publication in parentheses, *e.g.* (Clark, 2003), (Li and Sturm, 2002), (Harrison and others, 2001).

## 3) Units

Numerical units should conform to the International System (SI).

Units should be in the form as  $\text{kg m}^{-3}$  not as  $\text{kg/m}^3$ .

## 4) Tables

A title and a short explanation should be located on the top of table.

They should be referred to in the text.

## 5) Figures

- a) All Figures (illustrations and photographs) should be numbered consecutively.

- b) All Figures should be of good quality and referred to in the text.

- c) Figure captions should be located on the bottom of the Figures.

## 6) More information

For more information about manuscript instruction, please ask to OSPORA office or see OSPORA home page in <http://www.o-tower.co.jp/okhsympo/top-index.html>.